

Person Specification: Membership Development & Support Manager

Criteria	Knowledge & Skills	Desirable / Essential
Qualifications & Training	A degree or equivalent	Desirable
	Excellent standard of literacy and numeracy skills	Essential
	Experienced user of Microsoft office	Essential
Experience & Knowledge	Experience in senior sales or business development role	Essential
	Social Media Experience	Desirable
	Awareness of Local Government organisation	Desirable
	Awareness of issues affecting rural communities	Desirable
Skills & Abilities	Proven track record of securing income	Essential
	The ability to conduct commercial negotiations in professional manner	Essential
	Ability to develop productive working relationships with colleagues, partners, customers and stakeholders	Essential
	Excellent communication skills	Essential
	Ability to work on own initiative	Essential