

Notice of Meeting

NOTICE IS HEREBY GIVEN that the **ANNUAL GENERAL MEETING** of the membership of **THE RURAL SERVICES PARTNERSHIP LIMITED (RSP) & THE RURAL SERVICES NETWORK (RSN)** is to be held on **MONDAY 1 DECEMBER 2025 at 2-3pm** online via Zoom, when the following business is to be transacted.

To book your place at the **AGM** via Zoom, please click on the link [here](#)

Dated: 4 November 2025

**Graham Biggs,
RSP Company Secretary**

**Kerry Booth,
Chief Executive, Rural Services Network**

Providing a voice for rural communities and service providers

Graham Biggs MBE, FCG, RSP Director & Company Secretary and Kerry Booth, Chief Executive, Rural Services Network
PO Box 101, Craven Arms, SY7 7AL

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Company Registration No. 6960646 VAT Registration No. 900 3612 76

RSP & RSN AGM AGENDA

1 December 2025

Chair: Councillor Roger Phillips, Rural Services Network
Hosted: Online via Zoom
Date: Monday, 1 December 2025
Time: 2-3pm

1. Welcome to the Joint AGM by Cllr Roger Phillips, Chair of RSN

2. Apologies

3. Rural Services Partnership AGM by Nik Harwood, Chair of RSP

- a) **To receive and consider** the Minutes of the AGM held on 2 December 2024
[Attachment 1](#)
- b) At their meeting of 13 October 2025, the directors of the RSP approved the accounts for 2024/25 and agreed the reappointment of Tax Assist Ludlow as the Company's Tax Accountants.
- c) The AGM to approve the Company Accounts for the year ended 31st March 2025
[Attachment 2](#)
- d) The AGM should **note** the re-appointment TaxAssist of Ludlow as the Company's Tax Accountants.

e) **Appointment of Directors:**

The Articles of Association provide that the Maximum number of Directors shall be 12 and the minimum 2. The appointment of directors is to be broadly representative of the major service sectors comprising the Company (Article 5(b) (1) and 31(a))

Nominations for the appointment of Directors may be made in writing to the Company Secretary prior to the AGM or may be proposed at the AGM by voting members present.

If no such nominations are received existing Directors (if willing) remain as Directors for a further year until the next AGM.

Existing Directors are:

Kerry Booth (ex officio Director as Chief Executive - see Article 36(b))
Cllr Roger Phillips (RSN Chair)
Martin Collett (Housing)
Nik Harwood (Youth)

- f) **Small Break during which RSP Directors will appoint the Chair**

4. Rural Services Network AGM Chaired by Kerry Booth, Chief Executive RSN

a) Appointment of Chairman, Deputy Chairman and Members of the Executive.

Details of present members set out below.

RSN Executive Role	Title	Name	Surname	Organisation
Chair	Cllr	Roger	Phillips	Herefordshire County
Deputy Chair	Cllr	Peter	Thornton	Westmorland and Furness Council
Vice-Chair	Cllr	Robert	Heseltine	North Yorkshire County Council
Vice Chair	Cllr	Robert	Waltham MBE	North Lincolnshire Council
Vice Chair	Cllr	Adam	Paynter	Cornwall Council
Vice Chair	Cllr	Sarah	Pugh	West Suffolk Council
Vice Chair	Cllr	Gale	Waller	Rutland Council
Vice Chair	Cllr	Mark	Whittington	Lincolnshire County Council South Kesteven District Council

We have also received a nomination for the following Councillor to join the Executive:

Cllr Robin Hall, Staffordshire County Council

In addition, there are also other members of the Executive that represent the Rural Services Partnership (See Item 3e)

b) Report of the RSN Executive:

(1) 2025/26 Budget Report [Attachment 3](#)

(2) 2025/26 Estimates [Attachment 4](#)

Joint AGM Items:

- 1. Future on-line meeting dates and seminars 2024/25**
[Attachment 5](#)
- 2. Annual Review of RSN Work including RSP, RMTG and RVSG, and RHCA work**
[Attachment 6](#)
- 3. Discussion with Member organisations about Key Challenges Facing Rural Services Delivery in 2025/26**
- 4. Any Other Business**

NB. ATTACHED IS THE REQUIRED FORM OF PROXY NOTICE – BOTH GENERAL AND SPECIFIC
- (TO BE [SENT TO](#) THE COMPANY SECRETARY TO ARRIVE AT LEAST 24 HOURS BEFORE THE
TIME OF THE MEETING) FOR THE APPOINTMENT OF A PROXY (WHICH MAY BE THE
CHAIRMAN OF THE COMPANY)

FORM OF GENERAL PROXY

The Rural Services Partnership Limited”

I/Weof

in the County of

being a member/members of the above named Company, hereby appoint:

..... of

or failing them of

as my/our proxy to vote for me/us on my/our behalf at the Annual Meeting of the
Company to be held on the 1st day of December 2025 and at any adjournment thereof.

Signed this day of..... 2025

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FORM OF SPECIFIC PROXY

“The Rural Services Partnership Limited”

I/We of

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being a member/members of the above named Company, hereby appoint:

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as my/our proxy to vote for me/us on my/our behalf at the Annual Meeting of the Company to be held on the 1st day of December 2025 and at any adjournment thereof.

Signed this day of..... 2025

This form is to be used *in favour of/ *against the resolution reflected in addenda item number []

Unless otherwise instructed, the proxy will vote as he thinks fit.

* Strike out whichever is not desired”.